

ARIF-GENERATION

GRANT MAKING POLICY

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GRANT MAKING POLICY

1. Objects

Arif-Generation works to support young adults of Ethiopian and Eritrean origin in maintaining good sexual health through service provision, educational programs, and training. Additionally, we relieve hardship for those most affected by HIV/AIDS.

Our organisation supports its hardship relief initiatives through grant-making programs that form the core of our hardship relief mission. This is complemented by smaller, one-off grants provided through our Rapid Response arm. Our organisation provides grant only for individuals within our target group.

2. Priorities for support

- 2.1. The number of individuals which can be supported by the organisation is, of necessity, limited to the amount of funds available for distribution in any year.
- 2.2. Applications with strong Arif-Generation connections will be given higher priority.

3. Principles

Arif-Generation awards funding in rapid response to aid those most affected by HIV/AIDS in times of hardship;

In awarding rapid response grants, the organisation will apply the following principles:

- 3.1. The organisation will usually make grants of up to £250 per application. In exceptional circumstances, organisation may refer an application to a face-to-face meeting and make a larger donation;
- 3.2. Applications are eligible for consideration only if they are HIV-Positive or in some cases suffer from chronic Hepatitis C or B infection.
- 3.3. Applications must be submitted by individuals themselves, their next of kin, or their caregivers.
- 3.4. Applications are eligible for consideration only from target beneficiaries (HIV-positive Ethiopian and Eritrean youth aged 18-26 living in Addis Ababa, Ethiopia, or are refugees or asylum seekers living in the UK)
- 3.5. In usual circumstances an applicant will be offered a grant just once in each financial year. organisation may consider an applicant for an additional grant if special consideration is made.
- 3.6. Individuals making applications for grants must, where possible and appropriate, provide their details.
- 3.7. The organisation will willingly work in partnership with organisations that offer similar grant-making opportunities.

- 3.8. Grants will normally be awarded only for items that are exceptional. The organisation will not make grants for recreational and holiday expenses.
- 3.9. In some cases, funding can be provided for a quarter (three months). In exceptional circumstances, further funding may be approved by the organisation.
- 3.10. Applications to this stream of giving are all considered by face-to-face meetings. The organisation reserves the right to remove applications that do not fit with its objectives from trustees consideration;
- 3.11. Applicants must demonstrate a commitment to adhering to prescribed medical treatments and regular health monitoring.
- 3.12. Applicants should be willing to participate in sexual health education programs, workshops, and counseling sessions provided by the organisation.
- 3.13. The organisation makes grants for restricted use. If the original purpose is not fulfilled the recipient must inform the organisation of this and will be required to return the money. In exceptional circumstances organisation may be prepared to consider an alternative use of the funding if it fulfils a comparable purpose;

4. Exclusions

Arif-Generation will not normally approve the use of the organisation 's funds for medical research, education, postgraduate study, or purposes for which the government has a statutory responsibility to provide. It will not consider funding areas that are not consistent with its objectives or principles. The organisation will not usually offer support for requests for recreation and travel expenses.

Support for other debt relief will be considered on a case by case basis but the Organisation may choose to award grants only where the funds will make a difference to the situation.

5. Grant application process

All applications for grants should be completed in conjunction with this policy. They must be made by written application sent by email to: support@arifgeneration.org.

6. Information requirements before awarding a grant

Before awarding a grant to any individual, the organisation require that the application should:

- 6.1. Demonstrate financial need, which can include low household income, unemployment, or high medical expenses related to their health condition.
- 6.2. Provide documentation such as HIV or Hepatitis status, income statements, medical bills, or proof of unemployment to verify their financial situation.

- 6.3. Inform the organisation of the purpose of the application and the way in which the grant will be used;
- 6.4. Be made by an individual;
- 6.5. Have the ability for any grant awarded to be paid via the individual's bank account;

7. Assessment process

- 7.1. All grant applications will be subject to initial assessment to ensure they meet the basic criteria for funding. Applicants must be prepared to provide other information that the organisation may reasonably require in order to assist them in their decision-making process. Applications suitable for grants will be considered by the organisation at their meetings, and the organisation will aim to write to all applicants that have reached that stage informing them of the outcome of their application for funding within a week of their meetings.
- 7.2. Applicants should note that, as with many other charitable organisations, Arif-Generation might receive far more applications than it has funds to support. Even if an application fits within the criteria and priorities of the organisation and a detailed assessment has been made, the organisation may still be unable to provide a grant;
- 7.3. The organisation will not be obliged to provide an explanation to the applicant should their application be unsuccessful.

8. Reporting requirements and Monitoring

- 8.1. It is the policy of the organisation that all grants are monitored, and reports are given. Where possible reports will be given in person. If a personal report is not possible or appropriate there are other means available for reporting.
- 8.2. The Charity Trustees will take steps to monitor the use of the grant and verify that the grant is used for the purposes that have been agreed. The arrangements for monitoring will vary according to the nature of the grant, but the Charity Trustees will always seek to ensure that the arrangements are appropriate and proportionate.
- 8.3. Arrangements for monitoring use of the grant may include asking the recipient to provide any of the following:
 - a) (copies of formal records such as receipts, invoices, bank statements and management accounts to show that funds have been used for the purpose for which they have been awarded and in accordance with the terms of the grant;
 - b) regular written or verbal updates showing progress to date, summarising key achievements or problems encountered;

- 8.4. If appropriate, the Charity Trustees may also visit grant-funded individuals and interview individuals involved in receiving the grant. Arif-Generation may wish to produce a case study on the funded cause for its website, or promote cause in social media.
- 8.5. Basic monitoring requirements will be set out in the grant letter. However, the Charity Trustees may take any additional steps to monitor the use of grant funds that they consider appropriate.

9. Clawback and Repayment

The Charity Trustees may require repayment of all or any part of the grant if:

- a) the purpose for which it was awarded does not proceed;
- b) the grant is used for a purpose other than that which has been agreed.